

The online meeting of the Internal Quality Assurance Cell (IQAC) was held on 10 July 2020 (Friday) at 3.00 pm.

Meeting Link: <https://us02web.zoom.us/j/5925407200>

MEMBERS PRESENT:

Principal & Chairperson	Dr. Raksha Singh
NAAC Co-ordinator	Dr. J Durga Prasad Rao, Additional Director & Head, Computer Science
IQAC Co-ordinator	Mr. Sandeep Jashwant, Assistant Prof & Head, Management

IQAC members:

1. Dr. Archana Jha, Assistant Prof & Head, Hindi
2. Dr. Anita Pandey, Assistant Prof & Head, Commerce **ABSENT**
3. Dr. Subodh Kumar Dwivedi, Assistant Prof, Commerce
4. Dr. Virendra Kumar Singh, Sports Officer
5. Dr. Rahul Mene, Assistant Prof & Head, English
6. Mrs. Preeti Shrivastava, Assistant Prof & Head, Mathematics
7. Dr. Vandana Singh, Assistant Prof, Education **ABSENT**
8. Dr. Rachana Choudhary Assistant Prof & Head, Microbiology
9. Dr. Sonia Bajaj, Assistant Prof & Head, Zoology
10. Mr. Pawan Kumar Sahu, Administrative staff
11. Mrs. Soniya Verma, Administrative staff

External Members:

1. Mr. Vikesh Mishra, Dy. Divisional Manager, Dhavalas Agribusiness Consortium Ltd, Bhilai (Local Society) **ABSENT**
2. Mr. Vijay Narayan Dwivedi, Ex AGM Bhilai Steel Plant (Parent, Stakeholder)
3. Mr. Torit Sarkar (Parent, Stakeholder) **ABSENT**

4. Mr. Vaibhav Singh Chandel (Alumni, Member)

5. Mrs. Usha Sao (Student Member, B.Ed.)

The members Dr. Anita Pandey, Dr. Vandana Singh, Mr. Vikesh Mishra and Mr. Torit Sarkar were not present in the meeting due to their preoccupations.

Agenda:

1. Confirmation of the minutes of the previous meeting.

Announcement:

- ✓ One Day **Online Workshop** on "*Best Idea in Social Entrepreneurship, Swachhta & Rural Engagement for Higher Educational Institutions*" organized by Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education, Govt. of India on 20 September 2020.
 - ✓ One Day **International Virtual Run** under the aegis of "**#VirtualRun4FitIndia2020**" organized by Shri Shankaracharya Mahavidyalaya Junwani-Bhilai in association with *Chhattisgarh Olympic Association, Raipur and International Federation of Physical Education, Fitness and Sports Science Associations* on 06 September 2020.
 - ✓ One Day **National Webinar** on "*National Education Policy 2020: Making India A Knowledge Imperium*" organized jointly by Internal Quality Assurance Cell, Department of Education & Commerce, Shri Shankaracharya Mahavidyalaya Junwani, Bhilai (C.G.) held on 28 August 2020.
2. Formation of New IQAC committee for the upcoming sessions (2020-2021 & 2021-2022).
 3. To prepare the annual Teaching Plan keeping in view the pandemic crisis as per Academic Calendar released by the Directorate of Higher Education Govt. of Chhattisgarh.
 4. Instructions regarding University/Semester examination for the session 2019- 2020 from the affiliating university due to pandemic crisis.
 5. Submission of AQAR for the session 2019-2020.
 6. To conduct more Certificate Training Programmes for the benefit of students.
 7. Participation in "Best Practices in College Campus" competition as per NAAC guidelines.
 8. Conduct of Online classes due to pandemic situation for First Year UnderGraduate classes.
 9. Planning to sign more MoUs with International/National level Institution/organization.
 10. Provision of College Scholarship/Freeship to deserving students as per rule.
 11. Any other point with the consent of the chair.

Minutes of IQAC Meeting

Meeting 1:- 10 July 2020

1. The IQAC confirmed the minutes of the previous meeting held on **26 May 2020**
2. IQAC co-ordinator proposes for formation of New IQAC committee for the upcoming sessions (2020-2021 & 2021-2022) before the Chairperson and she directed the IQAC team to continue with the old committee for the next two months due to Covid-19 pandemic crisis.
3. It has been decided to prepare department wise annual teaching plan in view of Covid-19 as per guidelines given by the Directorate of Higher Education Govt. of Chhattisgarh.
4. It has been decided to conduct University/Semester examination for the session 2019-2020 as per guidelines received from the affiliating university in view of Covid-19 crisis.
5. It has been decided to upload AQAR for the session 2019-2020 in NAAC HEI portal only after the declaration of university results.
6. It has been decided to conduct certificate training programme in the Department of English, Management, Mathematics, Computer Science and Education with the topics "*Soft Skill Development*", "*Executive Management Aptitude*", "*Vedic Mathematics*", "*Internet of Things*" and "*Microsoft Office Professional*" for employability and skill development of the students.
7. It has been decided to participate in the competition on "Best Practices in College Campus" organized by Hemchand Yadav Vishwavidyalaya, Durg for all the colleges coming under its jurisdiction.
8. It has been decided to continue with online teaching for UG first year classes till the improvement in pandemic situation and further the classes of UG second and final year and PG classes will commence after the declaration of results by the affiliating university.
9. Planning to sign MoUs with the institution/organization of International/National importance for the overall development of the student and staff of the college as if now a total of 07 MoUs were signed during the last academic session.
10. It has been decided to give College Scholarship/Freeship to the deserving students as per policy framed by the IQAC.
11. Any other matter with the permission of the chair.
 - (i) **International Yoga Day 2020** was celebrated on 21st June 2020 in the college campus following social distancing norms due to Covid-19 pandemic

in collaboration with Patanjali Yuva Bharat Chhattisgarh, Chhattisgarh Yoga Association and Prajapita Bramhkumari Ishwariya Vishwavidyalaya. Although the event was celebrated in the virtual platform due to Covid-19 crisis, **811** enthusiastic participants including staff, student and general public took part in this mega virtual event.

- (ii) **Dr. Neeta Sharma & Mrs Kanchan Sinha** of Education Department bagged 2nd and 3rd prize respectively among 50 participants for an Online Speech Competition organized by Hemchand Yadav Vishwavidyalaya Durg for the Permanent faculties of its affiliated colleges on the occasion of World Environment Day on the topic "*Environmental Conservation*".
- (iii) **Ms. Priya Prajapati** a student of M.Sc. Mathematics IV Semester received 3rd position (English Language) in an Online Essay Competition organized by Hemchand Yadav Vishwavidyalaya Durg on the occasion of its Foundation Day on the topic "*Efforts of Higher Education in Combating Corona Virus Challenges*".
- (iv) **Shri Shankaracharya Mahavidyalaya Alumni Association, Bhilai** has been registered under Chhattisgarh Society Registration Act, 1973 (No.44 Year 1973) on **02 June 2020**.
- (v) Proposal has been invited for Research Project from faculties of the college by Chhattisgarh State Planning Commission, Raipur. Last date of submission of the proposal is 31 August 2020.

12. In the meeting no other matter came for discussion. Hence, the meeting is concluded with vote of thanks by the Co-ordinator.

Action Taken Report

Resolutions	Action Taken
Formation of New IQAC committee for the sessions (2020-2021 & 2021-2022)	It was decided by the IQAC Chairperson that due to Covid -19Pandemic crisis the old IQAC committee should continue for the next two months.
Preparation of Annual Teaching Plan for the upcoming academic session 2020-2021.	It was decided to prepare department wise annual teaching plan in view of Covid-19 as per guidelines given by the Directorate of Higher Education Govt. of Chhattisgarh.
To conduct University/Semester examination for the session 2019-2020	It was decided to hold University/Semester examination for the session 2019-2020 as per guidelines received from the affiliating university in view of Covid-19 crisis.
Uploading of AQAR 2019-2020 in NAAC Portal	It was decided to upload AQAR for the session 2019-2020 in NAAC HEI portal only after the declaration of university results.
Planning to conduct Certificate Training Programme for the benefit of students.	It was decided to conduct certificate training programmes in the Department of English, Management, Mathematics, Computer Science and Education

	with the topics " <i>Soft Skill Development</i> ", " <i>Executive Management Aptitude</i> ", " <i>Vedic Mathematics</i> ", " <i>Internet of Things</i> " and " <i>Microsoft Office Professional</i> " for employability and skill development of the students.
Participation in Best Practices competition as per NAAC guidelines.	It was decided to participate in the competition organized by the affiliating university for the colleges coming under its jurisdiction on the topic " <i>Best Practices in College Campus</i> ".
Online classes for First Year students due to pandemic situation.	It was decided to conduct classes on virtual platforms like Google Meet, Zoom etc. for UG first year students till the improvement in pandemic situation. Further, classes of UG second and final year and PG classes will commence only after the declaration of results by the affiliating university.
Signing of MoUs with the institution/organization of International/National importance	Successfully signed MoU with <i>Sai Mahavidyalaya Sector-6, Bhilai (C.G.)</i>
Invite Application for IQAC Scholarship/Freeship for the upcoming academic session	It was decided to invite applications from deserving students for College Scholarship/ Freeship as per policy framed by the IQAC



**Signature of the Coordinator, IQAC
(Mr. Sandeep Jashwant)**

Co-ordinator
Internal Quality Assurance Cell
Shri Shankaracharya Mahavidyalaya
Junwani, BHILAI (C.G.)



**Signature of the Chairperson, IQAC
(Dr. Raksha Singh)**

Principal
Shri Shankaracharya Mahavidyalaya
Junwani, Bhilai (C.G.)

The online meeting of the Internal Quality Assurance Cell (IQAC) was held on 05 October 2020 (Monday) at 4.00 pm.

Meeting Link: <https://us02web.zoom.us/j/5925407200>

MEMBERS PRESENT:

Principal & Chairperson	: Dr. Raksha Singh
NAAC Co-ordinator	: Mr. Sandeep Jashwant, Assistant Prof & Head, Management
NAAC Asstt. Co-ordinator	Dr. J Durga Prasad Rao Addl. Director & Head, Computer Science
IQAC Co-ordinator	: Dr. Rahul Mene Assistant Professor & Head, English
IQAC Asstt. Co-ordinator	: Dr. Archana Jha, Assistant Prof & Head, Hindi

IQAC Members:

1. Dr. Anita Pandey, Assistant Prof & Head, Commerce
2. Mr. Sandeep Jashwant, Assistant Prof & Head, Management
3. Dr. Omprakash Patel, Librarian
4. Dr. Virendra Kumar Singh, Sports Officer
5. Mrs. Preeti Shrivastava, Assistant Prof & Head, Mathematics
6. Dr. Gayatri Jay Mishra, Associate Prof, Education
7. Dr. Rachana Choudhary, Assistant Prof & Head, Microbiology
8. Dr. Sonia Bajaj, Assistant Prof & Head, Zoology
9. Mr. Pawan Kumar Sahu, Administrative Staff
10. Mrs. Soniya Verma, Administrative Staff **ABSENT**

Management Representative:

1. Mr. R L Sharma, Consultant, SGES, Bhilai **ABSENT**

External Members:

1. Dr. Prashant Shrivastava Dean, Student Welfare Hemchand Yadav Viswavidyalaya, Durg (C.G.)
2. Dr. Lalit Verma Director, Physical Education & Sports Hemchand Yadav Viswavidyalaya, Durg (C.G.)
3. Dr. Shailendra Singh, Assistant Professor, Department of History, Govt. Digvijay PG Autonomous College Rajnandgaon (C.G.)

4. Dr. Thakur Rakesh Singh, Lecturer, Govt. Ayurvedic College, Raipur (C.G.)

Nominee, Local Society:

1. Mr. Deepak Ranjan Das, Editor, *The Sunday Campus*, Weekly Publication E-paper

Nominee, Student:

1. Miss Shyamli Upadhyay (Student Member, B.Sc. II Year)

Nominee, Alumni:

1. Mr. Mayank Kukreja HR Manager HDFC Bank Raipur Branch (C.G.) **ABSENT**
2. Mr. Karunanidhi Panigrahi, Assistant Manager, Chhattisgarh Rajya Beej Evam Krishi Vikas Nigam Ltd., Raipur (C.G.)

Nominee, Industrialist:

1. Mr. Tanmay Tripathi, Proprietor SNT Solutions, Industrial Area Bhilai (C.G.)

Nominee, Stakeholder (Parent):

1. Mr. Ajay Kumar Chaturvedi, Dy. General Manager, M/s UltraTech Cement Limited Baikunth Cement Works Colony, Baikunth, Raipur (C.G.) **ABSENT**

The members Mrs. Soniya Verma, Mr. R L Sharma, Mr. Mayank Kukreja and Mr. Ajay Kumar Chaturvedi were not present in the meeting due to their preoccupations.

Agenda:

1. Confirmation of the minutes of the previous meeting.

Announcements:

- ✓ Certificate Training Programme (Online) on "*Soft Skill Development*" organised by Department of English from **(01-15 December 2020)**.
 - ✓ Certificate Training Programme (Online) on "*Executive Management Aptitude*" organised by Department of Management from **20 January 2021 to 19 February 2021**.
 - ✓ National Level E-speech Competition on "*Energy Conservation in Daily Life*" organized by Energy Conservation Club of the college. The last date of submission of entries will be 14th December 2020.
 - ✓ One Day **National Webinar** on "*Obesity & Your Lifestyle: Its Impact*" organized jointly by Indian Academy of Pediatrics, Durg-Bhilai & Department of Chemistry Shri Shankaracharya Mahavidyalaya Junwani, Bhilai on 28 October 2020.
 - ✓ National Level E-poster Competition "**Technergy 2020**" on "*Energy Conservation Techniques*" organized by Energy Conservation Club of the college. The last date of submission of entries will be 14th October 2020.
2. Constitution of New IQAC committee for the upcoming sessions (2020-2021 & 2021-2022)
 3. Preparation for NAAC (cycle-3) Peer Team Visit in the college campus.
 4. Suggestion for separate compost pit in the college campus
 5. Establishment of Research Centre
 6. Formation of Energy Conservation Club
 7. Any other point with the permission from the chair

Minutes of IQAC Meeting

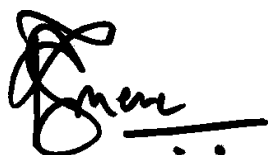
Meeting 2:- 05 October 2020

1. The IQAC confirmed the minutes of the previous meeting held on **10 July 2020**.
2. IQAC Chairperson announced the formation of New IQAC committee for the upcoming two academic sessions. IQAC co-ordinator welcomes the newly appointed members and informed them about their roles and responsibilities as per revised guidelines from NAAC for the overall development of the institution.
3. Preparations for forthcoming visit of NAAC Peer Team for (Cycle-3) on **16-17 December 2020**.
4. Miss Shyamli Upadhyay, student nominee member gave suggestion to have a separate compost pit (Well) for proper disposal of solid waste items separately so the same has been constructed by the college management in the college campus.
Process has been initiated for the Establishment of Research Centre in the subjects English and Microbiology.
5. It has been decided to form Energy Conservation Club in the college which focuses on bringing about a first-hand realisation of the energy crisis and scarcity of natural resources in the state as well as country.
6. Any other matter with the permission of the chair.
 - (i) Principal and IQAC Chairperson informed the members that *Dr. Raksha Singh, Dr. J Durga Prasad Rao, Dr Archana Jha, Dr Neera Pandey* as **Professors** and *Dr Anita Pandey, Dr Subodh Kumar Dwivedi, Dr Kamlesh Kishore Shrivastava, Dr Rahul Mene, Dr Vandana Singh, Dr Santosh Kumar Sharma, Dr Gayatri Jay Mishra, Dr Sunil Kumar Shrivastava, Dr Omprakash Patel (Senior Librarian)* and *Dr Virendra Kumar Singh (Senior Sports Officer)* have been promoted as **Associate Professors** on the basis of promotion policy of the college.
 - (ii) Principal and IQAC Chairperson announced that college has won **1st prize in Online Best Practices Competition** as per NAAC guidelines and it was organized by Hemchand Yadav Viswavidyalaya, Durg among its **138** affiliated colleges in the month of July. A total of **25** colleges participated in the said competition. The result was declared on **24 August 2020**.
 - (iii) Proposal has been invited from Chhattisgarh State Planning Commission, Raipur for Research Projects. Last date of submission of Research Proposal is **31 August 2020**.
7. In the meeting no other matter came for discussion. Hence, the meeting is concluded with vote of thanks by the Co-ordinator.

Action Taken Report

Resolutions	Action Taken
Formation of New IQAC committee for the sessions (2020-2021 & 2021-2022)	New IQAC committee has been formed on 08th August 2020 as per NAAC guidelines for the upcoming two academic sessions.
Preparation for NAAC Peer Team Visit for cycle-3 in the college campus on 16-17 December 2020	College has successfully passed the Pre-Qualification Stage for NAAC (Cycle-3) on 17th September 2021 for Assessment followed by SSR 2nd level payment and logistics advance payment and preparations is in final

	stage for the peer team visit in the college campus on 16-17 December 2020
Separate compost pit in the college campus	It has been decided to implement suggestion given by the student member nominee to have a separate compost pit (well) for proper disposal of solid waste items separately so the same has been constructed by the college management in the college campus.
Establishment of Research Centre in the subjects Microbiology and English	It has been decided to apply for the process of Establishment of Research Centre in the subjects Microbiology and English in affiliating University as per notification No./555/Acad./Research/2020 Durg, Dated 03/01/2020 under Revised Regulation No. 107 (Recognition of the Research Centres). Applications for the same was submitted in the registrar office of the university on 21 and 23 December 2020 respectively.
Formation of Energy Conservation Club	Energy Conservation Club has been constituted in the college on 10 th September 2020 with an aim to conduct various activities related to energy conservation under its belt.



Signature of the Coordinator, IQAC
(Dr. Rahul Mene)

Co-ordinator
Internal Quality Assurance Cell
Shri Shankaracharya Mahavidyalaya
Junwani, BHILAI (C.G.)



Signature of the Chairperson, IQAC
(Dr. Raksha Singh)

Principal
Shri Shankaracharya Mahavidyalaya
Junwani, BHILAI (C.G.)

An online meeting of the Internal Quality Assurance Cell (IQAC) was held on 23 January 2021 (Saturday) at 2.30 pm.

Meeting Link: <https://us02web.zoom.us/j/5925407200>

MEMBERS PRESENT:

Principal & Chairperson	: Dr. Raksha Singh
NAAC Co-ordinator	: Mr. Sandeep Jashwant, Assistant Prof & Head, Management
NAAC Asstt. Co-ordinator	Dr. J Durga Prasad Rao Addl. Director & Head, Computer Science
IQAC Co-ordinator	: Dr. Rahul Mene Assistant Professor & Head, English
IQAC Asstt. Co-ordinator	: Dr. Archana Jha, Assistant Prof & Head, Hindi

IQAC Members:

1. Dr. Anita Pandey, Assistant Prof & Head, Commerce
2. Mr. Sandeep Jashwant, Assistant Prof & Head, Management
3. Dr. Omprakash Patel, Librarian
4. Dr. Virendra Kumar Singh, Sports Officer **ABSENT**
5. Mrs. Preeti Shrivastava, Assistant Prof & Head, Mathematics
6. Dr. Gayatri Jay Mishra, Associate Prof, Education **ABSENT**
7. Dr. Rachana Choudhary, Assistant Prof & Head, Microbiology
8. Dr. Sonia Bajaj, Assistant Prof & Head, Zoology
9. Mr. Pawan Kumar Sahu, Administrative Staff **ABSENT**
10. Mrs. Soniya Verma, Administrative Staff

Management Representative:

1. Mr. R L Sharma, Consultant, SGES, Bhilai **ABSENT**

External Members:

1. Dr. Prashant Shrivastava Dean, Student Welfare Hemchand Yadav Viswavidyalaya, Durg (C.G.)
2. Dr. Lalit Verma Director, Physical Education & Sports Hemchand Yadav Viswavidyalaya, Durg (C.G.)
3. Dr. Shailendra Singh, Assistant Professor, Department of History, Govt. Digvijay PG Autonomous College Rajnandgaon (C.G.) **ABSENT**

4. Dr. Thakur Rakesh Singh, Lecturer, Department of Rasa Shastra & Bhaishajya Kalpana (Iatro-Chemistry), National Institute of Ayurveda, Deemed University, Jaipur (Rajasthan)

Nominee, Local Society:

1. Mr. Deepak Ranjan Das, Editor, *The Sunday Campus*, Weekly Publication E-paper
ABSENT

Nominee, Student:

1. Miss Shyamli Upadhyay (Student Member, B.Sc. II Year)

Nominee, Alumni:

1. Mr. Mayank Kukreja HR Manager HDFC Bank Raipur Branch (C.G.)
2. Mr. Karunanidhi Panigrahi, Assistant Manager, Chhattisgarh Rajya Beej Evam Krishi Vikas Nigam Ltd., Raipur (C.G.) **ABSENT**

Nominee, Industrialist:

1. Mr. Tanmay Tripathi, Proprietor SNT Solutions, Industrial Area Bhilai (C.G.)

Nominee, Stakeholder (Parent):

1. Mr. Ajay Kumar Chaturvedi, Dy. General Manager, M/s UltraTech Cement Limited Baikunth Cement Works Colony, Baikunth, Raipur (C.G.)

The members Dr. Virendra Kumar Singh, Dr. Gayatri Jay Mishra, Mr. Pawan Kumar Sahu, Mr. R L Sharma and Mr. Deepak Ranjan Das were not present in the meeting due to their preoccupations.

Agenda:

1. Confirmation of the minutes of the previous meeting.

Announcements:

- ✓ Certificate Training Programme (Online) on "*Vedic Maths and Basic Mathematics*" organised by Department of Mathematics from **(01-13) February 2021**.
 - ✓ Certificate Training Programme (Online) on "*Internet of Things*" organised by Department of Computer Science from **(08-25) February 2021**.
 - ✓ Certificate Training Programme (Online) on "*Microsoft Office Professional*" organised by Department of Education from **12 February to 04 March 2021**.
2. NAAC Peer Team Visit (PTV) preparation for Cycle-3
 3. Activities conducted in collaboration with MoU partners
 4. Celebration of National Science Day 2021
 5. Commencement of Half Yearly and Internal Examination for UG & PG classes
 6. Any other point with the permission of the chair

Minutes of IQAC Meeting

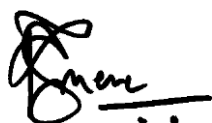
Meeting 3:- 23 January 2021

1. The IQAC confirmed the minutes of the previous meeting held on **05 October 2020**
2. Preparations are on for the forthcoming visit of NAAC Peer Team (cycle-3) in the college campus on **17-18 March 2020**. In connection with the forthcoming visit final presentation of departments and criteriawise by the respective HoDs and criteria heads was rehearsed in the IQAC room before Principal, Addl. Director, IQAC Coordinator and other core members of the IQAC committee.
3. Department of Management in collaboration with MoU partner Ardent Studies, New Civic Centre Bhilai conducted one month long Online Certificate Training Programme entitled "*Executive Management Aptitude*" of 45 Hours duration. The main objective of this online training programme is to prepare students for competitive examinations like CAT, AIMA, SSC, Banking, Railways etc.
4. Department of Science celebrated National Science Day which is also remembered as Birth Anniversary of Former Indian Physicist Dr. C V Raman. On this occasion *street play* was conducted by the students of the college on *Environmental Conservation*. The purpose of this play is to make people aware of the hazards of using waste plastic wrappers and bottles. For this campaign, the students of zoology department is collecting waste plastic wrappers, waste bottles from the faculties, students and also from campus and then converting it into eco brick and beds are being made in the college campus by eco brick.
5. Half Yearly and Internal Examination for UG & PG classes will be conducted as per **University letter No. 379/Confidential/2021 Durg, Dated 08/01/2021**. The timetable has been communicated with the students which will be commence from 28 January 2021. As per university instructions the portal will be open for entry of marks after 15/02/2021
6. Any other matter with the permission of the chair.
 - (i) MoU was signed with BDS College, Vaishali Nagar Bhilai for academic and administrative development of students, teaching and non-teaching staff.
 - (ii) NCC Cadets of College performed street play in Village- Khapri on Demerits of Drugs.
 - (iii) Aditya Ghosh of BCA II has participated in the Republic Day Parade-2021 New Delhi.
 - (iv) A One Day Online Workshop on "*How to File Income Tax Return*" will be organized by the Department of Commerce on 20 February 2021.
 - (v) Regional Workshop on Research and Opportunities on the topic "*Indian Women and Mathematics (IWM)*" notably known as **mini-MTTS (Mathematics Training and Talent Search Programme)** organized by the **Department of Mathematics, Indian Institute of Technology Bhilai** to be held on 21 February 2021.

- (vi) Counselling Cell and Department of Education in collaboration with MoU Partner Ardent Studies, New Civic Centre Bhilai will going to conduct an awareness programme on "*Strategies to Crack CTET Examination*".
7. In the meeting no other matter came for discussion. Hence, the meeting is concluded with vote of thanks by the Co-ordinator.

Action Taken Report

Resolutions	Action Taken
1. NAAC Peer Team Visit (PTV) preparation for Cycle-3	In connection with the forthcoming NAAC peer team visit (PTV) on 17-18 March 2021 final presentation of departments and criteriawise by the respective HoDs and criteria heads was rehearsed in the IQAC room.
2. Online Certificate Training Programme entitled " <i>Executive Management Aptitude</i> "	Department of Management in collaboration with MoU partner Ardent Studies, New Civic Centre Bhilai conducted one month long Online Certificate Training Programme from (01-28) February 2021.
3. Celebration of National Science Day-28 February, 2021	Science department celebrated National Science Day-28 February, 2021. On this occasion <i>street play</i> was staged by the students of the college on <i>Environmental Conservation</i> . The purpose of this play is to make people aware of the hazards of using waste plastic wrappers and bottles.
4. Half Yearly and Internal Examination for UG & PG classes	As per University letter No. 379/Confidential/2021 Durg, Dated 08/01/2021 . The timetable has been communicated with the students which will be commence from 28 January 2021 . As per university instructions the portal will be open for the entry of internal marks after 15/02/2021 .
5. Signed MoU with BDS College, Vaishali Nagar Bhilai (VTP)	MoU was signed with BDS College, Vaishali Nagar Bhilai (VTP) for Three Years on 01st February 2021 for the academic, training and administrative related programmes for the benefit and overall development of student and staff of the college.



Signature of the Coordinator, IQAC

(Dr. Rahul Mene)

Co-ordinator

Internal Quality Assurance Cell
Shri Shankaracharya Mahavidyalaya
Junwani, BHILAI (C.G.)



Signature of the Chairperson, IQAC

(Dr. Raksha Singh)

Principal

Shri Shankaracharya Mahavidyalaya
Junwani, Bhilai (C.G.)

An online meeting of the Internal Quality Assurance Cell (IQAC) was held on 06 March 2021 (Friday) at 03.00 pm.

Meeting Link:

<https://us02web.zoom.us/j/86329942583?pwd=YWZTN1RJSEUrcDdsU2d4TWlFY1FhQT09>

MEMBERS PRESENT:

Principal & Chairperson	:Dr. Raksha Singh
NAAC Co-ordinator	:Mr. Sandeep Jashwant, Assistant Prof & Head, Management
NAAC Asstt. Co-ordinator	:Dr. J Durga Prasad Rao Addl. Director, Professor & Head, Computer Science
IQAC Co-ordinator	:Dr. Rahul Mene Associate Professor & Head, English
IQAC Asstt. Co-ordinator	:Dr. Archana Jha, Professor & Head, Hindi

IQAC Members:

1. Dr. Anita Pandey, Associate Professor & Head, Commerce
2. Mr. Sandeep Jashwant, Assistant Professor & Head, Management
3. Dr. Omprakash Patel, Associate Professor & Senior Librarian
4. Dr. Virendra Kumar Singh, Associate Professor & Senior Sports Officer
5. Mrs. Preeti Shrivastava, Assistant Professor & Head, Mathematics
6. Dr. Gayatri Jay Mishra, Associate Professor, Education
7. Dr. Rachana Choudhary, Assistant Professor & Head, Microbiology
8. Dr. Sonia Bajaj, Assistant Professor & Head, Zoology
9. Mr. Pawan Kumar Sahu, Administrative Staff **ABSENT**
10. Mrs. Soniya Verma, Administrative Staff

Management Representative:

1. Mr. R L Sharma, Consultant, SGES, Bhilai

External Members:

1. Dr. Prashant Shrivastava Dean, Student Welfare Hemchand Yadav Viswavidyalaya, Durg (C.G.)
2. Dr. Lalit Verma Director, Physical Education & Sports Hemchand Yadav Viswavidyalaya, Durg (C.G.)
3. Dr. Shailendra Singh, Assistant Professor, Department of History, Govt. Digvijay PG Autonomous College Rajnandgaon (C.G.)

4. Dr. Thakur Rakesh Singh, Lecturer, Department of Rasa Shastra & Bhaishajya Kalpana (Iatro-Chemistry), National Institute of Ayurveda, Deemed University, Jaipur (Rajasthan) **ABSENT**

Nominee, Local Society:

1. Mr. Deepak Ranjan Das, Editor, *The Sunday Campus*, Weekly Publication E-paper

Nominee, Student:

1. Miss Shyamli Upadhyay (Student Member, B.Sc. II Year)

Nominee, Alumni:

1. Mr. Mayank Kukreja HR Manager HDFC Bank Raipur Branch (C.G.)
2. Mr. Karunanidhi Panigrahi, Assistant Manager, Chhattisgarh Rajya Beej Evam Krishi Vikas Nigam Ltd., Raipur (C.G.) **ABSENT**

Nominee, Industrialist:

1. Mr. Tanmay Tripathi, Proprietor SNT Solutions, Industrial Area Bhilai (C.G.)

Nominee, Stakeholder (Parent):

1. Mr. Ajay Kumar Chaturvedi, Dy. General Manager, M/s UltraTech Cement Limited Baikunth Cement Works Colony, Baikunth, Raipur (C.G.)

The members Dr. Thakur Rakesh Singh, Mr. Karunanidhi Panigrahi and Mr. Pawan Kumar Sahu were not present in the meeting due to their preoccupations.

Agenda:

1. Confirmation of the minutes of the previous meeting.

Announcements:

- ✓ Faculty Development Programme (Online) on "*Drafting of AQAR under NAAC RAF (Revised Accreditation Framework)*" will be organised by IQAC, SSMV during (17-23) May 2021.
 - ✓ One Day National Webinar on "*Right to Information: Practice and Procedure*" will be organised by the Department of Arts on 07 June 2021.
 - ✓ One Day National Webinar on "*International Politics*" will be organised by the Department of Political Science on 16 June 2021.
 - ✓ A Virtual One Day Workshop on *Effective Use of Educational Resource Planning (EdRP) Software* will be organized by MasterSoft Company, Nagpur on 30 July 2021.
 - ✓ A Six Days Online Workshop will be organized by the Department of Computer Science on the topic "*Advance Programming*" in collaboration with IQAC and MoU partner Anion Softech Pvt.Ltd. Raipur from (16-21)August 2021.
 - ✓ On the occasion of National Sports Day and under the initiative of Nation-Wide Celebration of 75th Year of India's Independence "*AZADI KA AMRIT MAHOTSAV*" towards making life healthier, Shri Shankaracharya Mahavidyalaya Junwani, Bhilai in association with Chhattisgarh Olympic Association (CGOA) will be organising Virtual Run "*Resolves@75*" - *FIT INDIA FREEDOM RUN 2.0* on 29th August 2021.
2. NAAC Peer Team Visit for Re-accreditation (Cycle-3)
 3. Mock preparation for all departments and office in view of forthcoming NAAC Visit

Minutes of IQAC Meeting

Meeting 4:- 06 March 2021

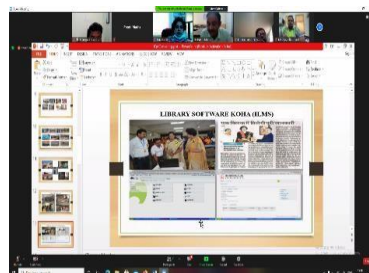
1. The IQAC confirmed the minutes of the previous meeting held on **30 January 2021**
2. Dr. Prashant Shrivastava Dean, Student Welfare Hemchand Yadav Viswavidyalaya, Durg (C.G.) has given valuable tips regarding the forthcoming visit of NAAC Peer Team (cycle-3) in the college campus on **17-18 March 2021**.
3. Mock preparation for all departments including other cells/committees, Student Section, Account Section and HR in view of forthcoming NAAC Visit for Cycle-3
4. Any other matter with the permission of the chair.
 - (i) Dr. Shailendra Singh, Assistant Professor, Department of History, Govt. Digvijay PG Autonomous College Rajnandgaon (C.G.) has suggested for inclusion of **History** as elective subject in BA programme for it is an important subject for the preparation of UPSC, state PSC and other competitive examinations for the students.
 - (ii) Mr. Ajay Kumar Chaturvedi, Dy. General Manager, M/s UltraTech Cement Limited Baikunth Cement Works Colony, Baikunth, Raipur (C.G) parent representative appreciated the work done by the college for making its campus eco-friendly however, he insisted on planting more trees in and around campus.
 - (iii) MoU was signed with BDS College, Vaishali Nagar Bhilai (VTP) for Three Years on 01st February 2021 for the academic, training and administrative related programmes for the benefit and overall development of student and staff of the college.
 - (iv) A composting pit (well) has been constructed in the college campus as per suggestion given by the student nominee member Miss Shyamli Upadhyay for the disposal of solid waste material in the college campus.
 - (v) It was decided to celebrate World Bicycle Day on 03 June 2021 as it draws attention to the benefits of using the bicycle — a simple, affordable, clean and environmentally fit sustainable means of transportation especially during the present Covid-19 pandemic situation.
5. In the meeting no other matter came for discussion. Hence, the meeting is concluded with vote of thanks by the Co-ordinator.

Action Taken Report

Resolutions	Action Taken
NAAC Peer Team Visit for Re-accreditation (Cycle-3)	Dr. Prashant Shrivastava Dean, Student Welfare Hemchand Yadav Viswavidyalaya, Durg (C.G.) has given valuable tips regarding preparation for the forthcoming visit of NAAC Peer Team (cycle-3) in the college campus on 17-18 March 2021 .

Proposal to start History subject in B.A. Programme	External member Dr Shailendra Singh has given suggestion to start History as elective subject in B.A. Programme
Mock preparation for all departments and office in view of forthcoming NAAC Visit.	IQAC team visited all departments including all cells/committees, Student Section, Account Section and HR to check all necessary documents with proofs required for forthcoming NAAC Visit.
Construction of Composting Pit (Well) in the college campus	A composting pit(well) has been constructed in the college campus as per suggestion given by the student nominee member Miss Shyamli Upadhyay for the disposal of solid waste material in the college campus

Online Meeting Pics:



Signature of the Coordinator, IQAC
(Dr. Rahul Mene)

Co-ordinator
Internal Quality Assurance Cell
Shri Shankaracharya Mahavidyalaya
Junwani, BHILAI (C.G.)

Signature of the Chairperson, IQAC
(Dr. Raksha Singh)

Principal
Shri Shankaracharya Mahavidyalaya
Junwani, BHILAI (C.G.)